

Porter Street Elementary PAC

AGM Meeting Minutes for May 3rd, 2022

We acknowledge that we live, work, and play on the occupied, unceded, and traditional territory of the kwikwəłəm (Kwkwetlem), Katzie, Stó:lō (Sto:lo), xʷməθkʷəy̓əm (Musqueam), sełłwítulh (Tsleil Waututh), Qayqayt (Kay-Kite), and skwxwú7mesh (Squamish) Coast Salish peoples.

Location: ZOOM MEETING

Attendees (18)

Ashif Jiwa Principal, Nicole Marcelin PAC Chair, Paraskevi Tsahtsiris PAC Co-Treasurer, Tanja McAffer PAC Co-Treasurer, Jenn Faccin PAC Secretary, Elisheba Muturi Co-DPAC Rep, Joe O'Reilly Co-DPAC Rep, Brianne, Claire McCrea, Jessica, Jiyong Hong, Joe Maina, Kimberly Sivak, Kimberly Third, Laura Ziefflie, Shannon, Silviya Rankova, Steve Janes, Victoria Nalugwa

Quorum is met

Introduction

1.0 Commence meeting: Nicole called the meeting to order at 6:32pm.

- a. Indigenous land acknowledgement.
- b. Welcome and introductions of executive members.

2.0 Adopt previous minutes – March 9th 2021

- a. Jenn motions to adopt previous minutes, Nicole seconded. Previous minutes are adopted.

3.0 Additions to agenda

- a. No additions to the meeting.

Business Arising

4.0 Principal's Report: (6:38pm)

- a. **KM Club on Tuesdays** – So nice to see the students and teachers and parents coming together again. Thank you Laura for all your efforts.
- b. **Deficit district budget this year** - decline in enrolment for 2022-23; international education; increased cost for Staff benefits, and increase costs in supplies
 - 28 full time employees for 2022-23.
 - We will have 10 (one less) French divisions in the coming year.
 - 2 staff retirements: Mme Bell, Mr Mah.
- c. **Student Placements for 2022/23** – equitability in student placements is difficult especially with declining enrolment and a lot of work is put into balancing classrooms for each student. Specific placement requests may not be possible to satisfy considering all factors.
- d. **Porterville Projects** – excellent work by students showcasing their creativity and building skills. Video presentation will be sent to parents/guardians from Mr Jiwa.

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4.0 Principal's Report cont'd...

- e. **Poetry Café** – Friday May 6th currently limited to student attendance in person. A video will be created and distributed to parents.
- f. **Student Led Conferences** – Parents may be able to attend in-person on a class by class basis. For Parents or Teachers that are not comfortable in-person a portfolio will be produced and sent home with students. More information via email in coming days.
- g. **Grade 5 Leaving**
 - **Ceremony** – Parents of Grade 5 students will be able to attend in-person.
 - **Trip** – Playland trip is on.
- h. **Porter Hockey League** is up and running as some Covid restrictions have been loosened.
- i. **Field Trips** – Classes are planning Covid aware field trips; for example Mme James' class released salmon recently.
- j. **Como Lake Relays** – District wide event was cancelled but we're doing our own Porter version.
- k. **Sports Day** - June 12th. Full regular morning of sports day stations. Parents are welcome to attend.
- l. **Parent Volunteers** – Parents are welcome to volunteer in-person at the school.
- m. **Food** – Store bought packaged food items can be shared in class.
- n. **Action Plan for Learning** – ongoing development for 2022-23.
- o. **Outdoor Learning & Community Space Project** – 4 concrete picnic benches with umbrellas and potentially a portable whiteboard. \$5000 grant approved from Maxine Wilson. Supplementary funds to support this project provided by PAC pending vote results today. Could be installed before the end of the year.
- p. **Questions:**
 - **Hot lunch:** Will we be having hot lunch?
 - We require a person who is willing to manage the program.

5.0 Action & Voting Items (7:15pm)

- a. **PSPAC Bylaw Amendments** – vote to be delayed to September 2022
- b. **Outdoor Learning Environment** - \$5000 grant provided by Maxine Wilson. Additional \$5000 requested to supplement the grant for additional equipment and supplies.
 - 14 qualified voters. 2 abstained voters. With 12 votes for the motion is passed.
- c. **Proposed Budget for 2022/23** - See Appendix 1
 - Hardship fund created for student equity access to field trips, events, etc. Please pass on this information to parents who are not in attendance. Access requests are entirely confidential.
 - 14 out of 14 qualified voters. Motion is passed unanimously.

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6.0 General Elections (7:23pm)

a. Chairperson

- Tanja McAffer nominates Nicole Marcelin, Nicole accepts the nomination. Vote is passed unanimously. Nicole is elected as Chairperson.

b. Secretary

- Nicole Marcelin nominates Jenn Faccin, Jenn accepts the nomination. Vote is passed unanimously. Jenn is elected as Secretary.

c. Treasurer

- Paraskevi Tsahsiris nominates herself, Paraskevi accepts the nomination. Vote is passed unanimously. Paraskevi is elected as Treasurer

d. District PAC Representative

- Elisheba Muturi nominates Joe O'Reilly; Joe accepts the nomination in absentia via written acceptance. Vote is passed unanimously. Joe is elected as DPAC Rep.

e. Non-Executive Positions

- Non-Executive positions are vital to our success as a PAC. Parents taking on these roles organize and run some of our most anticipated events and activities – these are the clubs and programs that students remember so fondly in later years.
 - Fundraising Coordinator – Claire McCrea
 - Hot Lunch Coordinator -
 - Fruit & Veggie Coordinator -
 - Events Coordinator –
 - Kilometre Club – Laura Z
 - Capital Projects Coordinator -
 - Communications Coordinator -
 - Class Representatives – new for 2022/23
- Contact any PAC Executive Member for more information on existing roles or bring your passion for a new role to further enrich Porter student life.

7.0 Ongoing and Upcoming Events, Projects and Updates: (7:35pm)

a. Staff Appreciation Luncheon

- Thursday June 9th
- Luncheon, flowers, cookies, notes
- Donations accepted until May 20th
- Contact Hitomi or Nicole to volunteer.

b. Thank-You's

- **KM Club**
 - Thank you to Laura for all your work organizing the club and boosting fitness in our community.
 - Parent volunteer(s) passionate about the club will be needed in coming year to take over as Laura's kids move on from Porter.

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7.0 Ongoing and Upcoming Events, Projects and Updates cont'd...

- **Grade 5 Leaving Committee**
 - Thank you to the members forming this year's committee.
 - More information will be coming after the next meeting.
 - Time to start looking for any photos of Grade 5 students over their years at Porter.
- **Staff Appreciation Luncheon**
 - Thank you to Hitomi for organizing this wonderful luncheon.
- **Fundraising**
 - Thank you Claire for all your efforts especially at this difficult time with all the Covid measures.
- **Farewell to Executive Members**
 - Thank you Tanja and Elisheba for all your hours put in to the PAC in so many different roles over the years.
- c. **Fundraising Update**
 - Truffle Pig – in coming years we need to bump up the prices to offset the taxes
 - Mabel's Labels – Year end numbers will be available in June.
 - Return-it Depot – Year end numbers will be available in June.
 - Me n' Eds – one more pizza night upcoming. Date TBD.

8.0 DPAC Update: (7:53pm)

- a. **SD43 website for April 8 changes to Covid-19 guidelines**
 - Choice of masks for students and staff
 - Students can face each other – better for learning
 - School events, graduation ceremonies – Schools can have visitors in the building with the usual sign in and sign out protocols.
 - Schools are no longer required to keep a list for contact tracing
- b. **Budget Process 2022-23 for the District – April 12, 19, and 26**
- c. **Parent Education Resources**
 - Foundry Locations available across BC
 - Counselling and support services for youth aged 12-24 living in BC and their caregivers.
 - Virtual service available online both drop-in and by appointment.
 - Simple access to services: download the Foundry BC app, register for a youth or caregiver's account, schedule an appointment or access drop-in services.
 - Upcoming meeting May 4, 2022 7pm-8:30

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9.0 Treasurer's Report: (8:02pm)

a. Current Standing

- Chequing: \$14,274.03
- Savings: \$6,320.29
 - This fund is set aside for our earthquake supplies and includes a \$1500 reserve for repair or replacement of PAC kitchen equipment.
- Gaming Account: \$7,946.78 (contains Gaming Funds made available through the BC Lottery Corporation once the PAC applies and is based on the number of students) \$1.50 service fee.
- Account total: \$28,541.11

10.0 Additional Items:

- a. Connecting to Kindergarten Event – North Parking Lot drive thru photo-op for students. PAC table is ok to setup outside. May 24th morning 9-11am. Call for volunteers to staff our table. Coffee donations can be solicited from local coffee shops with the donation request letter.
 - Paraskevi and Jenn will set-up a PAC table with snacks and coffee to welcome new parents.
- b. It's My Party Shop – closing down and everything is 50% off. Costumes as well as rental items.

11.0 Adjourn Meeting:

- a. Nicole motions to adjourn the meeting, Jenn seconded. Meeting is adjourned at 8:09pm.

See you in September!

Minutes submitted by Jennifer Faccin, PAC Secretary