

Porter Street Elementary PAC

Meeting Minutes for March 6, 2023

We acknowledge that we live, work, and play on the occupied, unceded, and traditional territory of the kʷikʷəλəm (Kwkwetlem), Katzie, Stó:lō (Sto:lo), xʷməθkʷəy̓əm (Musqueam), seɬl̓wítulh (Tsleil Waututh), Qayqayt (Kay-Kite), and sk̓wxwú7mesh (Squamish) Coast Salish peoples.

Location: In-person at Porter Street Library and via ZOOM

Attendees (7+)

Ashif Jiwa Principal, Nicole Marcelin PAC Chair, Angie Lee - PAC Co-Treasurer, Jenn Faccin PAC Secretary, Joe O'Riley – DPAC Representative, Silviya Rankova – PAC Co-Treasurer, Tiffany, Participants on zoom to be added when the record is located.

Quorum is met

Introduction

1. **Commence meeting:** Nicole called the meeting to order at 6:37pm
 - a. Indigenous land acknowledgement.
 - b. Introductions of executive members.
2. **Adopt previous minutes – January 7th 2022**
 - a. Angie motions to adopt previous minutes, Silviya seconded. Previous minutes are adopted.
3. **Additions to agenda**
 - a. Tiffany – Hot Lunch, Refundables, SOGI

Business Arising

4. **Principal's Report (6:43pm)**
 - a. Time is flying.
 - b. Report cards are being created. Thursday you get an email with a link to myEd BC
 - c. Three school goals: Numeracy, Human Social Development, Indigenous/Equity – planting an indigenous plant in our garden followed by teaching lesson plans surrounding the plants.
 - d. Activities are back! We have had a Duffle bag Theatre performance, and done the Porter Hockey League (PHL). Upcoming activities include: Como Lake Relays and Track & Field, further discussions on the Grade 5 leaving ceremony and legacy gift as well as the middle school transition discussions.
 - e. Reporting guidelines have been changed by the ministry for report cards – proficiency scales only. Porter will be moving to two instead of three report card periods in the coming year. All in aid of stimulating free flowing communication between teachers, students, and parents.

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4. Principal's Report Cont'd...

- f. Enrollment: French kindergarten full with 40 students, English students 12 currently enrolled – the maximum is 20 the minimum is 15ish for a whole classroom.
- g. Saleema Noon Body Science upcoming after spring break. It will be a hybrid model with some online videos shown within the classroom and then a question and answer period. As always information is provided in age-appropriate stages. There will be a parent information session done via zoom as well as opt-in permission forms sent home ahead of the student presentations.

5. Announcements & Voting Items for today's meeting: (6:54pm)

- a. Voting on the PSPAC Constitution and Bylaws
 - i. Joe motions to adopt the proposed PSPAC Constitution and Bylaws, seconded by Silviya.
 - ii. In person 5 in room & 4 online – motion passes unanimously.
- b. Announce vote to add Bingo Event into budget spreadsheet
 - i. Budget for this event was \$3100.00
 - ii. Revenues were \$5287.10
 - iii. Net profit of \$2278.09
 - iv. Silviya motions to make a line item for Bingo Night, and Angie seconds.
 - v. 5 in person 4 online – motion unanimously passes

6. Project Updates (7:07pm)

- a. Bingo Night (November 25)
 - i. Profitable event raised: \$2278.09
 - ii. Reviews were generally positive but there were some long lines
- b. Me n'Eds fundraiser
 - i. Raised \$450 for the school
- c. Choose a large vendor to get quotes for the curtains. Joe will investigate this using his contacts.
- d. Hot Lunch
 - i. Thank you to all our volunteers for coming together distributing the hot lunches.
 - ii. Tiffanie – some ideas for the packaging from hot lunch. Tiffanie is willing to assist in the preparation for the hot lunch program in setting up and opening boxes and arranging for the younger classes to be served first. Hot lunch volunteer meeting at the beginning of the year would be helpful to get started. Going to move hot lunch staging to Room 12 for more space. Divisions list will be provided by Mr Jiwa to assure we get the meals out to classrooms in the most desirable order. Using the rolling carts would be very helpful. Staff is very grateful and happy to have hot lunch back.
- e. Fruit & Veggie program – Tiffanie is happy to carry on next year with this program as well.

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7. Upcoming Events (7:07pm)

- i. Saleema Noon presentation upcoming. Mr Jiwa will send invitations to the parent portion and the permission form.
- ii. Connecting to Kindergarten – Silviya & Jenn will help out at the PAC table. More parents are very welcome to join us welcoming the new families and students.
- iii. Spring Community BBQ – General idea was a big community event for all the Porter families. Afterschool picnic families bring blankets, refreshments, classes. May 26th is the target date
- iv. Teacher’s Appreciation Luncheon generally in June – Catered lunch for the staff along with some plants or other small gift, cards. Looking for someone to spearhead this event. The caterer provides a menu, staff makes their order. Joe will spearhead this event with Tiffany and Sylvia assisting.
- v. Fruit & Veggie Program – Thank you Tiffanie! Bit of a weird year, we havne’t had milk since November. There’s a shortage in the system. Lots of volunteers. Thank you to Hilary for doing the ordering. Refundables – please leave labels on the milk packages.
 1. There have been some refundable beverage containers thrown out but we can collect them for the PAC account.
 2. Joe will be happy to pick them up and bring them to the recycling depot.
 3. Jenn will bring in a bunch of stickers for our account.
- vi. KM Club ongoing – Thank you Laura and all the volunteers for continuing this program.
- vii. PAC Elections – Our AGM is our next and final meeting. We must have the four elected positions: Chair, Secretary, Treasurer, and DPAC in order to qualify for our gaming grant funds.

8. DPAC Update 7:50pm

- a. Two meetings since the last Jan 25th, Post secondary enrollment and preparation. DPAC website is now up and running and the agendas are posted. Technology in schools meeting also online. Parenting Education Brent Allman speaker on Parenting, Mental health and Media – pre-register online.

9. Treasurer’s Report 7:51pm

- a. Trying to get access for online banking so our statements are more accessible.
- b. Jenn will send Teresa’s direct number to Silviya and Angie, our Treasurers, so we can hopefully get better clarity on our accounts.
- c. General report on current standing.

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10. Additional Items: 7:55pm

- a. Return-it and Hot Lunch were addressed above.
- b. SOGI – What is it? Sexual Orientation and Gender Identity teaching. Is there a school wide culture or syllabus? We have a SOGI Rep: Mr Campbell has brought in SOGI themed books for the school that teachers can sign them out for their class work. Mr Campbell created a lesson plan regarding bathrooms and inclusivity to present to the teachers. Mr Campbell will be opening lunch room for teachers to discuss topics as it relates to their class work. Our school’s SOGI approach is about inclusiveness and how we relate to children.

Closing

11. Adjourn Meeting: 7:38pm

- c. Silviya motions to adjourn the meeting, Angie seconded. Meeting is adjourned at 8:17pm.

Next Meeting: May 23rd 2023

Minutes submitted by Jennifer Faccin, PAC Secretary