

Porter Street Elementary PAC

Meeting Minutes for May 23, 2023

We acknowledge that we live, work, and play on the occupied, unceded, and traditional territory of the kwikwəłəm (Kwkwetlem), Katzie, Stó:lō (Sto:lo), xʷməθkʷəy̓əm (Musqueam), sełłwítulh (Tsleil Waututh), Qayqayt (Kay-Kite), and skwxwú7mesh (Squamish) Coast Salish peoples.

Location: In-person at Porter Street Library and via ZOOM

Attendees (23): Nicole Marcelin (Chair), Silviya Raukov (CoTreasurer), Angie Lee (Co-Treasurer), Joe O'Reilly (DPAC Representative), Jenn Faccin (Secretary), Claire McCrea (Fundraising Coordinator), Ashif Jiwa (Principal), Anika, Cindy Hou, Dayani Wjekoon, Hitomi, Jessica, Judith, Kelly, Kimberly Sivak, Laura, Norman Hou, Teresa, Tiffany Fonseka, William Chan, Xinyu Zhang, Heather Wallace, Ashley Ainsley

Quorum is met

Introduction

1. **Commence meeting:** meeting called to order at 6:35pm
 - a. Indigenous land acknowledgement.
 - b. Introductions of executive members.
2. **Adopt previous minutes – March 6th, 2023**
 - a. Jenn motions to adopt previous minutes, Silviya seconded. Previous minutes are adopted.
3. **Additions to agenda**
 - a. No additions to the agenda.

Business Arising

4. **Principal's Report (6:40pm)**
 - a. Connecting to Kindergarten event great success
 - b. 2023-24 update: 16 divisions again next year; 11 French and 5 English classes. Balancing our classrooms will be a challenge again. No staff retiring. Ms Blackson & Madame Gadom will both be on Maternity leave and will have temporary staff for their leave.
 - c. Reporting guidelines have changed away from letter grades and we're already set up to carry on as we have been doing. There may be changes to the number of reporting periods but we won't know more until later in the year.
 - d. SOGI has been part of our curriculum since 2016. We haven't done a lot of conversations around SOGI until this year. The aspects of SOGI the school will cover will be available earlier next year.
 - e. District track meet – almost 70 Porter students will be attending.
 - f. Sports Day (June) PAC will possibly do a hot lunch service
 - g. Friday June 23rd Grade 5 Assembly – Parents of grade 4 & 5 students will be invited as well as siblings/grandparents etc.

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4. Principal's Report cont'd...

- h. June 29th Year End Assembly for students.
- i. Class assignments for next year – The school will be working towards class assignments moving forwards to the end of the year. There are a lot of factors: learning style, gender, blended classroom, previous classmates, classmates that would be more beneficial together. The staff works together to determine the best arrangement for all the students. There will be blended classes in both French and English due to the distribution of students in each age group.

5. Announcements & Voting Items (6:54pm)

- a. VOTE: \$8,250 requested to supplement the grant Technology Improvement
 - i. Nicole moves that we support this technology investment, Silviya seconds the motion
 - 1. Votes in favour: in person (4) online (9)
 - 2. Votes against: in person (0) online (1)
 - 3. The motion passes.
- b. VOTE: \$5,000 Emergency Preparedness infrastructure investments (TBC)
 - i. Nicole moves to approve the Emergency Preparedness Infrastructure investment. Joe seconds the motion.
 - 1. Votes in favour: in person (4) online (10)
 - 2. Votes against: 0
 - 3. The motion passes.
- c. PRESENT: Proposed 2023/24 Budget to be voted in at next meeting – will be reviewed in the Treasurer's Report.

6. Voting Items (7:10pm)

- a. Review: All parents and guardians of Porter students are members of the Porter Street PAC
- b. Executive Positions (required)
- c. Proctor: Claire McCrea
 - Chair
 - Call for nominations for Chair
 - Silviya nominates Jenn, Jenn accepts the nomination.
 - There are no other nominations.
 - All in favour of casting a unanimous vote for Jenn (raise hands in person and answer poll online).
 - Motion passes unanimously, Jenn is the incoming Chair
 - Treasurer (Co-role)
 - Call for nominations for Treasurer
 - Nicole nominates Silviya, Silviya accepts the nomination.
 - There are no other nominations.
 - All in favour of casting a unanimous vote for Silviya (raise hands in person and answer poll online).
 - Motion passes unanimously, Silvia is the incoming Treasurer.

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6. Voting Items cont'd...

- Secretary
 - Call for nominations for Secretary
 - Jenn nominates Ashley, Ashley accepts the nomination.
 - There are no other nominations.
 - All in favour of casting a unanimous vote for Ashley (raise hands in person and answer poll online).
 - Motion passes unanimously, Ashley is the incoming Secretary
- DPAC Rep (Co-role)
 - Call for nominations for DPAC Representative.
 - Jenn nominates Angie, Angie accepts the nomination.
 - There are no other nominations.
 - All in favour of casting a unanimous vote for (raise hands in person and answer poll online)
 - The motion passes unanimously; Angie is the incoming DPAC Representative.
- d. Non-executive Positions**
 - Fundraising Coordinator – Claire McCrea
 - Hot Lunch Coordinator – Elio Parente (Hot Lunch Distribution volunteers always welcome – there is no time commitment, if you have an hour on a particular hot lunch day please feel free to join in whenever you happen to be available.)
 - Fruit&Veggie Coordinator – Tiffanie Tromp
 - Events Coordinator – Nora Shilo
 - Kilometer Club – Laura Ziefflie
 - Capital Projects Coordinator – Volunteers welcome! (Capital projects can include things like the large improvement to the south playground).
 - Communications Coordinator – Volunteers welcome!
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7. Upcoming Events, Projects, & Updates 7:25pm)

- a.** Spring Family Picnic May 26th Everyone welcome! Real Mac & Cheese Food Truck, Bouncy Obstacle Course, Freezies & Cold Beverages for cash sales. There will be a link sent for volunteers to sign-up. Please consider volunteering.
- b.** Staff Appreciation Luncheon June 7th - Please consider volunteering
- c.** Hot Lunch updates: May 30th Hot Lunch Day: Subway
- d.** Fundraising update: Thank you Claire! Please feel free to join Claire in organizing these fundraisers. Me&Ed's June 14th the next fundraiser.
- e.** Kilometer Club Update: Thank you Laura! Wrap-up party on Tuesday. KM Club will need a coordinator to join Laura for 2023-24 and take over for the future as Laura's kids are aging out of Porter.
- f.** Fruit & Veggie Program – Thank you Tiffanie
- g.** Grade 5 Leaving Committee – Thank you for all those who have joined the committee.
- h.** Ongoing Fundraisers: Tru Earth, Mabel's Labels, Return-it Depot
- i.** Thank You to the entire PAC Exec, all Coordinators & Volunteers for all their hard work!

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8. DPAC Update 7:48pm

- a. Latest meetings & upcoming events
 - i. Cybersafe from Exploitation
 - ii. May 24th @ 7pm 2023 AGM and Elections for DPAC Executives
- b. Bylaw Update

9. Treasurer's Report 7:49pm

- a. General report on 2023 current standing.
- b. Providing increased clarity with 4 account areas
 - i. Savings Account: \$6,375.76
 - ii. Gaming Account: \$9,241.71 (includes approx. \$3000 deposited to the incorrect account that will be transferred to the Chequing Account)
 - iii. Chequing Account: \$13,201.42
 - iv. School Account: Paid out to PAC from School in May except for the Family Donations, which must stay in the School Account as the school issues tax receipts for those amounts.
- c. Budget Presentation – We will post the proposed budget on our website so everyone can view and provide feedback or ask questions.

10. Additional Items: 8:00pm

- a. There will be a date for the next and final meeting TBA, when we will vote on our proposed budget and Nicole to be voted in as Past Chair.
- b. Any questions from the floor?

Closing

11. Adjourn Meeting: 8:06pm

- c. Joe motions to adjourn the meeting, Ashley seconded. Meeting is adjourned at 8:07pm.

Next Meeting: TBA

Minutes submitted by Jennifer Faccin, PAC Secretary