

# Porter Street PAC



## **Minutes for PSPAC MEETING #4**

**Monday April 22, 2024**

(Rescheduled from Tuesday April 2, 2024)

***Hybrid Meeting @ Porter Street Elementary  
6:30 - 7:30pm***



Visit our website [www.PSPAC.com](http://www.PSPAC.com)

### **Attendees**

Principal and PAC Executives:

In-person: Ashif Jiwa (Principal), Jenn Faccin (PAC Chair), Ashley Ainsley (PAC Secretary), Sylviya Vasilevska (Treasurer), Angie Lee (DPAC Representative)

Members (13):

In-person: Heather Wallace, Kimberly Third, Tiffany Fonseka, Allison Thiessen, Heather Nowak, Steve Faccin

Online: Jessie Zhang, Shikha Theppunwaris, Laura, Alejandra Velasquez, Rose, Nanda Pandey, zoom user (name not provided)

**Quorum is met**

### **Introduction**

1. **Commence meeting:** Jenn called the meeting to order at 6:37pm
  - Acknowledgments, Welcome & Introductions
2. **Adopt previous minutes** - Nov
  - Angie motioned to adopt previous minutes, Sylviya seconded. Previous minutes are adopted.
3. **Additions to agenda**
  - None
4. **Principals Report**
  - Time flies!
  - We are so fortunate at our school
  - Kids did very well at Como lake track day - Grade 5 girls in particular were very fast! We brought all kids who attended training, regardless of skill level, so maximize participation for anyone who was interested.
  - Government has provided funds under "Feeding Futures" program. Porter is running the daily breakfast program which has been a huge success.
  - Numbers for next year. District is having difficulties with spaces at all other schools in the area, but not at Porter - enrollment, particularly English, is down. District is reducing spaces by 50 across the district. Porter will accept 10 less French Immersion students next year (30 instead of 20). Porter is naturally losing 7 current french immersion students. Porter will lose a French

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Division next year. This will result in blended classes next year, which has historically been uncommon in French classes at Porter (but more usual in English).

- Daycare (Step by Step) at Porter is going really well!
- 3 Strong Start programs closing across the district. This is partially due to funding, but also due to space in schools.

## **Business Arising**

### **5. Upcoming AGM**

- Jenn provided a run down of the available executive and coordinator positions.
  - i. Chair
  - ii. Secretary
  - iii. Treasurer
  - iv. DPAC
  - v. Hot Lunch coordinator - Heather Wallace volunteered to assist next year
  - vi. Fruit and Veggie coordinator
  - vii. Fundraising coordinator -
  - viii. Events coordinator - this is a big need
  - ix. KM club coordinator - we may have someone
- All positions are open and can be shared
- Voting to take place at the next meeting. Voting may only be available for in person attendees, as the DPAC vote must be by secret ballot.

### **6. Hot Lunch**

- May and June hot lunch ordering is open still
- Be sure to pay within timeframe and that you have a receipt for the order
- Ashif will send out a reminder email to parents with tips for Hot Lunch ordering
- Ashif mentioned that as part of the food security funding, the school does order hot lunch for a few students who would otherwise not be able to participate.

### **7. Upcoming Events, Projects & Updates**

- Spring Picnic
  - i. May 24th
  - ii. We have a lot of community gaming funds to spend, so the picnic will be a community event, with lots of events and attractions for the families
  - iii. Inflatable obstacle courses, food trucks, face painting, Icee truck, teachers to serve up treats (last year it was ice cream and cake)
  - iv. Volunteers will be needed - please let us know if you can help!
- Fundraising update:
  - i. Doughnut Love fundraiser coming up. Sell gift cards, with a portion going to the school.
    1. Funds raised will go toward replacing the school's iPads which are Gen 5 or older. 30 of the school's 100 iPads will no longer be supported. District will obtain

subsidized iPads for \$250. Total cost \$7,500. Will be part-funded by the district to make up for amounts that are not covered by PAC.

- ii. GardenWorks fundraiser option. \$30 gift card = \$5 to PAC, \$50 gift card = \$10 to PAC.
  1. Looking for coordinator for this
- iii. [Heather] volunteered to arrange a chicken fundraiser
  1. variety of cuts, most are fresh on ice
  2. orders could be coordinated through Munchalunch, and then PAC will provide the full payment to supplier
  3. this will be great ahead of BBQ season!

## 8. Teacher Appreciation Luncheon

- June 5 - lunch hour
- Typically we do a meal and small gift for the teachers
- Joe O'Reilley has volunteered to coordinate again
- Looking for helpers to execute on the date
- An email will go out from PAC looking for donations to support this event, which is for teachers, custodial staff, EA's, etc.
  - i. last year approx. \$1,000 was raised from donations. PAC is hoping to get \$1,000-\$1,200 this year

## 9. Ongoing fundraisers

- i. Mabels Labels, Return-it Depot, Tru-Earth
- ii. New link for Tru Earth - they will provide samples

## 10. PAC Action Group Chat

- Please consider joining the group chat for information, input and to be involved.
- This will be a group chat for anything PAC related or generally school related

## 11. Introduction of proposed 2024/2025 budget

- Sylviya provided copies of the proposed budget for next school year
- Covers amounts projected for specific events, programs, activities and operating expenses
- We can allocate more to events if there is an event coordinator who is willing to commit to running certain events
- We will vote on this at next meeting so that the budget is approved and up and running for next year.

## 12. Treasurer's Report

- Sylviya provided a general report on 2023/2024 current standing in
  - i. Savings: \$6,464,33
  - ii. Gaming: \$10,572.53
  - iii. Chequing: \$16,218.87
  - iv. School funds: \$0
  - v. Total: \$33,255.73
- Balances do not reflect payments outgoing soon to pay for certain school activities and performances

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- Funds will be moved from gaming to chequing to cover expenses incurred for pancake breakfast, which was a community event and therefore eligible for gaming funds
- Donations: donation request to go out to all kindergarten families for emergency preparedness funding. This is collected each year from kindergarten parents so that the same students are not paying again.
- Gaming funds correction has been taken care of, and gaming grant application will be submitted shortly.

## 13. DPAC Update

- Next DPAC meeting is AGM - on April 24th
- Creative kits - school supply package. It is easier and more cost effective to purchase in bulk
- When DPAC does special event sessions (e.g., recent cybersecurity session), these are posted online

## Additional Items

## 14. Other

- Please join the PAC Action group on Whatsapp.
  - i. Great way to stay involved and informed
- Childminders - let us know if you have a teen that is interested
- Grade 5 leaving ceremony - no new updates
  - i. meeting next week
  - ii. yearbook is coming along
  - iii. Friday before the last week of school - June 21
  - iv. Special field trip to Cultus Lake - unfortunately it is the same date as the Banting school visit. They are trying to reschedule the visit date.
  - v. Some parents planning other private events. Two families have offered to host events.
- Welcome to Kindergarten Event
  - i. Date: May 21
  - ii. Prior to COVID was fully in school
  - iii. Then nothing during COVID
  - iv. Then drive through, then was all outside last year
  - v. This year may be indoor and outdoor
  - vi. Anyone is welcome to join and chat to incoming Kindergarteners and their parents.
  - vii. Invite kindergartens to our spring picnic
- PAC website has lots of useful information

## 15. Adjourning

- Next meeting Monday May 27, 2024 - AGM
- Meeting adjourned at 7:35pm