

Porter Street PAC



Minutes for PSPAC ANNUAL GENERAL MEETING Monday May 27, 2024

Meeting @ Porter Street Elementary
6:15 - 7:30pm - In Person



Visit our website www.PSPAC.com

Attendees

Principal and PAC Executives:

Ashif Jiwa (Principal), Jenn Faccin (PAC Chair), Ashley Ainsley (PAC Secretary), Angie Lee (DPAC Representative), Nicole Marcelin (Past-Chair)

Members (4)

Heather Wallace, Heather Nowak, Steve Faccin, Claire McCrea

Quorum is met

Introduction

1. **Commence meeting:** Jenn called the meeting to order at 6:32pm
 - Acknowledgments, Welcome & Introductions
2. **Adopt previous minutes** - April 22, 2024
 - Angie motioned to adopt previous minutes, Ashley seconded. Previous minutes are adopted.
3. **Additions to agenda**
 - None
4. **Principals Report**
 - Ashif thanked everyone for a wonderful year.
 - Spring picnic event was wonderful. It is unfortunate the weather did not cooperate, but the event was still excellent partially indoors. The community events are what it's all about. So we can all get together, see each other, enjoy the community.
 - Special thank you to Jenn for all her work this year.
 - The school is really busy and there is lots of anxiety in the building around end of the year.
 - i. Many students are anxious about end of school. School is where they have structure, consistency, food, etc.
 - ii. School staff is union based and so there can be changes in staffing out of people's control.
 - iii. We are losing a division next year - not because of enrollment, but because there are not enough FI teachers. Jobs are being posted at this time.
 - New government policy banning cell phones in class. Phone must be out of sight from 9:00-3:00. The school is still working out details of where phones must be stored. Every school will come up with their own strategy. This is easier for K-8. It gets trickier for Grade 9-12. There can be resistance from parents who want to be able to reach children. There are also special cases where health monitoring (e.g., diabetes) is done via phone apps.

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- Feeding Futures funding will continue. There are 10 school families that are currently supported through this funding, along with the Grab & Go program.
- The school is getting a mural made. It will be in the large wall near the office where the clock is, and the back top wall of the gym. Will be bright and nature based with input from students.
- The daycare operating out of the school has been working really well. They are looking at having it open for summer as well - details to be worked out between Step by Step and the District. There is a waitlist already from kids in the daycare moving in to Kindergarten as well as siblings of children.
- Jenn asked if there is anything that can be done to add more spaces? Heather Nowak (on the board of the daycare) noted it is licensed by square footage, so unless there is a dedicated larger space, the spots can't be increased.

Business Arising

5. General Elections

- Jenn explained duties of mandatory executive positions to vote on:
- Heather Nowak was named the elections chairperson.
- Jenn explained we would vote by show of hands for Chair, Treasurer and Secretary (if uncontested) and DPAC rep vote would be by secret ballot as required

- Chair:
 - i. Ashley nominated Jenn Faccin, Nicole seconded. Jenn accepted.
 - ii. No additional nominees.
 - iii. Votes: 6 yes, 0 against
 - iv. **Jenn Faccin confirmed as 2025-2026 Chair.**

- Secretary:
 - i. Jenn nominated Ashley Ainsley, Angie seconded. Ashley Accepted.
 - ii. No additional nominees
 - iii. Votes: 6 yes, 0 against
 - iv. **Ashley Ainsley confirmed as 2025-2026 Secretary.**

- Treasurer:
 - i. Heather nominated Sylviya Vasilevska. Jenn seconded.
 - ii. Sylviya was not present but had indicated her acceptance of the nomination in writing in advance.
 - iii. No additional nominees.
 - iv. Votes: 6 yes, 0 against
 - v. **Sylviya Vasilevska confirmed as 2025-2026 Treasurer.**

- DPAC representative:
 - i. Nicole nominated Angie Lee. Ashley seconded.
 - ii. No additional nominees.
 - iii. Secret ballots completed
 - 1. Electoral officer reported 6 valid ballots cast
 - 2. Votes: 6 for Angie Lee
 - iv. **Angie Lee confirmed as 2025-2026 DPAC Representative.**
 - v. Nicole moved to destroy secret ballots, Jenn seconded. Ballots destroyed.

6. Non-Executive Coordinator positions

- Jenn advised of the list of non-executive coordinator positions to help run PAC initiatives and called for any new volunteers to help fill these roles.
 - i. Fundraising Coordinator - Claire McCrea volunteered
 - ii. Hot Lunch Coordinator - Heather Wallace volunteered to join Elio Parente(current coordinator)
 - iii. Fruit & Veggie Coordinator - Tiffanie and Brandie will continue this role (Ashif noted this program will be charged out next year, to be funded by the District)
 - iv. Events Coordinator - No volunteers
 - v. Kilometre Club Coordinator - Ashif noted a parent has volunteered to take over from Laura.
 - vi. Communications Coordinator - No volunteers
 - vii. Capital Projects Coordinator - No volunteers
 - viii. After School activities - PAC will ask Jodie if she wants to continue in this role

7. Budget Vote

- Jenn called for a vote to approve the proposed 2024/25 budget, as presented at the prior meeting and posted on the PSPAC website.
- Nicole seconded motion to vote in the budget.
- Votes: 6 yes, 0 against
- Budget passed

8. Upcoming Events, Projects & Updates

- Fundraising Update
 - i. Hot Lunch - Last one of the year will be on June 20.
 - ii. Doughnut Love - Fundraiser ongoing until end of May
 - iii. Frozen Chicken - Now live on Munchalunch. Available until June 8. Heather Nowak ordered chicken stickers to send home with students as a reminder.
 - iv. Gardenworks - Fundraiser ongoing until end of May.
 - v. KM Club Update - Thank you Laura for all your years of work to make this club happen. We will carry on - a parent has volunteered to take over the running of the club. It may change days and have a few other changes. Details to come.
- Spring Picnic recap - Jenn offered thank yous to the many volunteers who organized and ran the event.
- Teacher Appreciation Luncheon
 - Teacher cards are ready to go - Ashif will take through the classroom
 - We are ordering plants as a gift - we received a touching donation in the name of Abnash Gill (former lunchtime supervisor who sadly passed away last year) from a friend of hers

9. Treasurer's Report

- Jenn presented current account totals
- Jenn noted there will still be more funds coming in from the ongoing fundraisers and some further outgoings for final event payments.

10. DPAC Update

- April's meeting was a seminar on anti-racism
- Slides are available at DPAC website
- Next DPAC meeting is this Wednesday May 29. Elections will be held for District PAC

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11. Additional items

- Jenn noted that many of the new kindergarten parents had signed up to the PAC action group - we now have 44 members.
- Next year we may have individual class whatsapp groups to facilitate dissemination of information to parents.
- Jenn gave a big thank you to all those volunteering to make PAC activities and events happen. Thank you also to all the hidden volunteers - the families that give their time behind the scenes and to allow PAC volunteers to be present.

Adjourn (7:23pm)