

## MINUTES

### Porter Street Parent Advisory Committee (PSPAC) - Meeting #4

École Porter Street Elementary & Virtual

Wednesday, April 8, 2026

6:30-7:30pm

#### Attendees

##### Principal and PAC Executives:

Jenn Faccin (Chair), Mike Hamar (co-Treasurer), Silviya, Rankova (co-Treasurer), Jennifer Keefe (Secretary), Angie Lee (DPAC Rep), Rachel French (Principal)

##### Members:

Tiffany Fonseca, Kim Sivak, Steven Faccin (non-voting), Sepide T, Heather Wallace, Heather Nowak, Sheila da Silva, Beodl Kim, Ardak, Jayoung Kim, Monica Park, Serali Totay

#### 1. Commence Meeting (Jenn Faccin)

- Meeting called to order with quorum at 6:35pm
- Delivery of territorial acknowledgment and welcome (presentation slide 4)

#### 2. Adoption of minutes - February 4, 2026 (Jenn Faccin)

- Silviya motioned to adopt minutes with change of date to February 4, 2026. Heather seconded. Adopted with change.

#### 3. Principal's Report (Principal French)

- Encouraging families to get more comfortable with MyEd platform because school is moving away from printing
- Have had to shift early dismissals the week of May 11 because of District Emergency Release
- Poetry café and reading link challenges before Spring Break were lovely experiences; thanks to teachers and students who participated.
- Track Attack in full swing, heading towards Track Meet in later spring
- Mme Crowe has organized Ringette coaches to visit PE classes in mid-April
- There have been a few complaints about parking; Principal French has been monitoring

#### 4. Announcements, Updates, and Events (Jenn Faccin)

##### ● Past Events:

- *French Book Fair (week of Feb 23):* very successful, thank you to volunteers (slide 11)

##### ● Upcoming Events:

- *English Language Book Fair (week of May 11):* Volunteers needed, more information in WhatsApp chat (slide 34).
- *Connecting to Kindergarten (May 19, 9-12pm):* Volunteers needed, more information in WhatsApp chat (slide 35).

- o *PAC Executive Elections at the AGM (May 20)*: form will be sent out through chats soliciting nominations; all Executive positions except Secretary are up for election/re-election this year (slide 13-14). AGM will be held on May 20.
- o *Spring Picnic (Fri May 29)*: Committee volunteers needed. WhatsApp chat has been created to support planning (slide 37). Kona Ice, Gourmet Grub, Bouncy Castle Obstacle Course booked.
- o *Staff Appreciation Luncheon (date TBD)*: Principal French will suggest a date. Looking to form a committee to help plan this event. WhatsApp chat will be created (slide 36).
- Hot lunch: Three more hot lunches left this year (slides 22-29). Final date in June is a Wednesday, not a Friday. Monica Molinero has volunteered to be the Hot Lunch Coordinator next year. Thanks to this year's Coordinators, Heather and Heather.
- Kilometer Club: Volunteers needed (slide 31). Thanks to Coordinator, Justina.
- Fruit & Vegetable Program: Three more fruit & veggie date left this year (slide 32). Thanks to Tiffanie and Cintia.
- Fundraising:
  - o *Ongoing Fundraisers*: listed on slide 42

5. **Treasurer's Report** (Silviya Rankova)

- General report on current standing (slide 38). \$41,267 total funds available (as of April 8, 2026).
- There is one more year to spend Gaming Funds. PAC must pay for item believed to be eligible for Gaming Grant, not school, and submit report at end of year.

6. **DPAC Update** (Angie Lee)

- Speaker presentations are open to anyone. Jodie Wickens presenting on April 8, 2026 (slide 41).
- Upcoming DPAC meeting on April 29, 2026 at Winslow Centre (in-person). Angie will attend.



7. **Other Business** (Jenn Faccin)

- Invitation to follow PSPAC on social media and website (slides 43-45)
- Childminders wanted for future meetings (slide 46)
- Angie suggested a painting night fundraiser in June. Tiffany to post a poll to gauge interest.
- Afterschool programs still have space, registration still open.

8. **Adjournment** (Jenn Faccin)

- Jenn Faccin motioned to adjourn meeting, Jennifer Keefe seconded. Meeting adjourned at 7:32pm

**Supporting Documents**

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|-----------------------|---|----------------------|---|
| Meeting Presentation: | <br>PSPAC 25_26<br>Meeting #4 - April 8, | Feb 4, 2026 Minutes: | <br>PSPAC_Meeting_3_<br>Minutes_Feb_4_2026 |
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**Next meeting (#5, AGM): 6:30-7:30pm, May 20, 2026**